



Meeting Minutes

Sculthorpe Parish Council

Wednesday 6 January 2021 at 7pm, via video conferencing

Parish Councillors present: Brian Watkin (Chairman), Tony Walters (Vice Chairman), Gillian White, Roger London, Penny Ramm, Simon Read, Ken Dawson (until item 6), Tom FitzPatrick (District Councillor).

Also in attendance: Jodie Bond (Parish Clerk), there were no members of the public.

1. Welcome and to receive and accept apologies for absence

There were none.

2. To receive declarations of interest in items on the agenda and consider any requests for dispensations

No declarations of interest or requests for dispensation were made.

3. To approve the minutes of the meetings held on 4 November 2020

The minutes were approved without amendment.

4. To report progress on items not on the agenda from the last meeting

No further update from Land registry.

5. Receive reports from Local PC, NCC Cllr & NNDC Cllr, if attending

NCC Cllr Strong – Not in attendance. (please see report via www.sculthorpepc.info)

NNDC Cllr Tom FitzPatrick – (please see report via www.sculthorpepc.info)

Governance Review – There is a proposal to change the parish boundary line along the by-pass, so that dwellings in Sandy Lane and Eastgate would become part of Fakenham, not Sculthorpe. Consultation will be taking place sometime after April 2021.

Clerk to obtain property band details and check the effect this would have on the precept.

6. Open forum for Public Participation: an opportunity to hear from members of the public

There have been reports regarding a property in Moor Lane that have an overgrown hedge, protruding across the pavement and is now becoming impassable to pedestrians, and whom also have regular bonfires and fireworks that are let off too close to neighbouring properties.

Clerk to write a letter in the first instance. Cllr FitzPatrick will also take it up with Victory housing if necessary.

7. To receive updates from council members (for information only)

7.1 Speed Watch

Due to the Government Lockdown the team will not be going out until further notice.

7.2 Village Hall Committee report

The hall is currently closed due to the Government lockdown.

The Committee intend to re-decorate the interior of the hall – Cllr FitzPatrick mentioned that funding may be available via the Sustainable Communities Fund.

Cllr White suggested that the roof project could be completed before funds are spent on re-decorating.

It was noted that a van is still being parked regularly in the car park – Cllr London added that it occurs on a temporary basis, and Cllr Read explained that the Committee do not mind this while the hall is currently closed.

8. Open Spaces

- Cllr Read had received a report that the temporary Heras fencing next to The Mill was obstructing access to the public footpath, however upon investigation it did not appear to be restricting public access. This will be monitored to ensure the access is not blocked, if and when The Mill is re-opened.
- There was some discussion concerning the Old Roman Road and public rights of way, the County maps had been viewed and it is still unclear whether there is a public right of way or a public footpath running through the village and behind the church to the Wells Road.
There used to be a recorded footpath called 'Sermons Walk'. Cllr White will look into this further. Public rights of way can still be registered. Also, permissive access may be possible if we contact local landowners.

8.1 Blacketts Pond Area Update

Clerk met with John Service to further discuss the proposed plans. Quotation to follow in due course. A fence panel has been blown down to the bank of the Pond, Cllr Watkin will ask the resident to retrieve it.

Cllrs will make enquires with local land owners and farmers about removing the silt and spoil from the pond. If the spoil is to be spread on arable land the water must have samples tested first.

A live willow fence may be installed to strengthen and screen the unsightly bank at the rear.

8.2 Play Area

Clerk to follow up with the insurance company and / or NGF Play regarding fitting a step-up to the zip wire platform to help children's access.

8.3 Report and discuss any Highways Issues

Clerk to request the trench at bottom of Moor Lane (close to junction with The Street) and behind the Old Forge are dug out as they are overflowing, and to request the hedge behind the Old Forge is cut back.

Thanks were given to Highways for placing additional traffic cones along the damaged section of the Dels Road, however the potholes and damaged road edge need replacing /filling with tarmac ASAP as this crater is now deep and dangerous to drivers.

Also, the road opposite The Mill is still flooded with surface water and the drains are not clearing the water away.

8.4 Discuss and consider bus shelter glass replacement

The council RESOLVED to leave the bus shelter panel as it is, and not replace the glass for the time being and until further notice.

8.5 Discuss and consider projects for the Parish Partnership Scheme bid application.

8.5.1 SAM2

Cllrs will consider location suggestions and Cllr London will request the Speed Watch data to agree the best locations for a SAM2. Further discussion required.

8.5.2 Outdoor Gym Equipment

Pricing options were discussed. For 3 items of equipment, it would cost approximately £4000 - £5000. It was AGREED to put an article in the Messenger to ask for parishioners' feedback and suggestions about having the outdoor gym equipment and or a SAM2.

9. Planning Matters

9.1 To receive results of applications

Lodge Farmhouse, Wells Dry Road, West Barsham, Fakenham, NR21 9NW

PF/20/0931 | Conversion of former farm buildings with associated external alterations to form single dwelling with annexe; erection of detached garage and store building (part retrospective)
PC comment - No objection, NNDC decision – Approved

46 Moor Lane, Sculthorpe, Fakenham, NR21 9PX

PF/20/1716 | Single storey rear extension following demolition of existing conservatory
PC comment – No objection, NNDC decision – Approved

6 Creake Road, Sculthorpe, NR21 9NF

PF/20/1201 | Single storey front extension
PC comment – No objection, NNDC decision – Approved

Cranmer Hall Barn, Creake Road, NR21 9HX

PF/20/1072 | Removal of conditions 9 (restricting use to holiday accommodation purposes only)
PC comment – neutral, NNDC decision – Approved.

51 Sandy Lane, Fakenham, NR21 9EX

PF/20/2038 | Two storey side extension, single storey front and rear extensions
PC comment – none, NNDC decision – Approved.

9.2 To receive and consider new applications

48 The Street, Sculthorpe NR21 9QD

PF/20/2514 | Use from private indoor heated swimming pool within rear garden of dwelling
PC comment – Support, but have concerns about parking, NNDC comment - awaiting

St Nicholas Barn 8 The Grange, Lynn Road, NR21 9LL

PF/20/2398 | Detached domestic outbuilding with ground floor garden room; parking bay and first floor study
PC comment – Support, NNDC decision - awaiting

33 Sandy Lane, Fakenham, NR21 9EX

PF/20/2051 | Single storey rear extension

PC comment – Neutral, NNDC decision – awaiting

10. Correspondence

Governance review – Proposal to change the parish boundary line (see item 5).

Barclays letter – Confirmation that the designated Play Area account which is no longer used, will be closed.

10.1 Discuss speeding issue along B1355

The Chairman of South Creake Parish Council had communicated that they wish to have the speed limit reduced between South and North Creake, and also towards Sculthorpe and towards Burnham Market, due to issues with excessive speeding.

Following much discussion and based on a few factors; to include the fact that only a small section of the B1355 falls inside Sculthorpe and the hinderance further speed reductions may cause emergency vehicles, it was agreed that we will not be in a position to support South Creake with this request at this time.

11. Finance

The Council RESOLVED to purchase John Johnson a thank you gift, using the Chairman's Expenses for the lighting work he carried out on the Church.

11.1 To approve the Payment of Accounts List

The Council RESOLVED to approve the payments list (see below)

Sculthorpe Parish Council payment of accounts list (item 11.1). Payments to be made online.			
Payment to	Description		Payment
Clerk	Salary		£348.84
SSAFA	Donation		£20.00
Hempton PC	Clerk Expenses		£26.16
Eon	Electricity		£45.60
K&M Lighting	Street Lighting		£20.66
CGM Ltd	Grass Cutting		£13.55
NNDC	Dog Bin Emptying		£151.20
NNDC	Litte Bin Emptying		£31.50
Total payments approved			£657.15
Receipt from	Description		Receipt
Total payments received			£0

12. Receive items for next agenda and note the date of the next meeting

The next meeting will be held on Wednesday 3 March 2021 at 7pm. Meeting was closed at 9pm.

Signed by Chairman: Date: