



Sculthorpe Parish Council

Meeting Minutes

Wednesday 3 July 2024

Parish Councillors present: Simon Read (Chairman), Roger London, Penny Ramm, Gillian White and Karen Lissack. Also in attendance: Jodie Bond (Parish Clerk). There was 1 member of the public present.

1. Welcome and to receive apologies for absence

The Chairman welcomed those present. Apologies received from Ken Dawson. Apologies accepted.

2. Receive declarations of interest and requests for dispensations by Councillors

There were none.

3. Minutes of meeting held on 8 May to be approved

The minutes were approved without amendment and signed by the Chairman as a correct record.

4. To fill a Parish Councillor vacancy by co-option

Proposed by Cllr Read, seconded by Cllr London

5. To report progress on items not on the agenda from the last meeting

The Clerk advised that the order had been placed with NNDC for the new dog bin, however having assessed the site they proposed a slightly different location along the Old Fakenham Road. Councillors agreed to accept NNDC's suggested location and to progress with the installation.

6. To hear from NNDC and NCC Councillors, if attending

Not present.

7. Open forum for Public Participation: an opportunity to hear from members of the public

A member of the public raised concerns with speeding around the village and the speed limit. Cllr Read reminded everyone that when brought up to the County Council in the past the response has been that speed limit changes will not be considered at this time.

8. To receive updates from council members and agree any action required

8.1 Speed Watch report

Cllr London reported that no one has been caught speeding, no rude gestures and no mobile phone usage, which is positive.

8.2 SAM2 report

SAM2

For Project: OS 17 Creake Road

Traffic Report From 17/06/2024 09:00:00 through 30/06/2024 23:59:59

85th Percentile Speed 25.8 MPH

Max Speed 45 MPH on 22/06/2024 22:10:00

Total Vehicles 1993

Cllr Read has attempted to reduce the limit that it flashes to 20mph, however following discussion it was agreed that the speed limit should be set to 30mph in line with the current speed limit.

Clerk to forward a summary of the data captured over the past few months to the local police.

8.3 Village Hall Committee report

Cllr Ramm was not in attendance at the last meeting, however there will be a community hog roast on Sunday 7th July, 2-4pm which is free for parishioners.

8.3.1 Discuss the Hall Committees responsibility/ownership of the Village Hall

A member of the committee submitted a copy of the governing document however as this was only received a few days prior to this meeting there has not been enough time for Cllrs to divulge the information and respond. Advice will be taken, and a response sent to the committee in due course.

9. Open Spaces

9.1 To discuss and report any highways issues that may have arisen

Cllrs reported overgrowth obscuring the 30mph sign on entrance to The Street from Kings Lynn direction, and the directional sign between Sandy Lane and Shell garage. Also, the bollards around Crockly Pitt.

9.2 Blacketts pond area update, and re-confirmation of picnic benches

Clerk to get a quote for plastic/recycled material benches to compare with wooden benches. The grass cutting was affected due to the waste piles; however this has been removed and the grass cutters have returned. The ruts are still in situ, which need to be addressed, the fencing needs to be installed and the woodchip is still there. Clerk to contact the contractor for a completion date.

9.3 Discuss the future of the Bowls Club

Cllr Read advised that a payment of £100 was received from a local member of the village to continue the rental, however the PC has not received the contact detail of the incoming bowls club members. Clerk to forward receipt for the payment and request the details of the bowls club members for our records by end of July, failing this the rent payment will be returned and new bowls club members may be considered.

9.4 Consider and agree to level the playing park/field

Cllr Read proposed that the playing field is levelled as it has become quite uneven. Following discussion, the Council agreed to obtain some advice and quotes for scraping the topsoil and re-seeding, during the autumn time. Francis Beckham to be notified and contribute. Clerk to source turf maintenance companies to provide quotes.

10. Planning Matters

10.1 To receive results of applications

PF/22/0329 | The Old Rectory, Creake Road, Sculthorpe

Demolition of hay barn and erection of building for use as art gallery with self-contained serviced artist accommodation/holiday let. PC comment – NEUTRAL | NNDC decision – PENDING

PF/24/0890 | 37 Sandy Lane, Fakenham, Norfolk, NR21 9EX

Detached double garage to front of dwelling

PC comment – NEUTRAL with comments: It was noted that the description and plans are not very informative. Also having surveyed the site prior to this meeting the Chairman suggested that the removal of the mature shrubs and greenery would have a detrimental effect on the area and are concerned with the over developed appearance for its surroundings. All AGREED. DC decision - APPROVED

10.2 To receive and consider new applications

PF/24/0993 | Sculthorpe - Dels Nursery, Barsham Road

Siting of a portable building to be used as a farm shop

PC comment – Do Not Support

Clerk to ask NNDC planners to visit the site.

PF/24/1036 | 46 Moor Lane, Sculthorpe, Fakenham, Norfolk, NR21 9PX

Demolition of conservatory and erection of single-storey rear extension

PC comment - No comment

11. Receive and consider Correspondence

Footpaths information has been received from NCC and circulated to Cllrs.

Parishioner email regarding sewerage that appears to be entering the river which has caused their children to become poorly. The PC was kindly copied into the email that was sent to NNDC Environmental Health Dpt for our information.

12. Financial Matters

12.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and payments list below.

Payments

Clerk	Salary (July)	£166.15
HMRC	PAYE	£41.60
EG Care Ltd	Grass Cutting	£900.00

DRAFT until agreed at the next meeting

John Service	Pond Work	£940.95
CAN	Membership	£50.00
<u>Receipts</u>		
RPC	Clerks Exps Contribution	£10.66
HHPC	Clerks Exps Contribution	£7.66
ERPC	Clerks Exps Contribution	£14.66
Bowls Club	Rent	£100.00
BPC	Clerks Exps Contribution	£9.66
WRPC	Clerks Exps Contribution	£9.66
Barclays	Interest	£39.08
Barclays	Interest	£25.61

13. Receive items for next agenda and note the date of the next meeting

Items for inclusion at the next meeting:- Overgrown brambles on Moor Lane.

The next meeting will be held on Wednesday 4 September 2024.

The Chairman closed the meeting at 8.48pm.

Signed by Chairman: Date: