



Sculthorpe Parish Council

Meeting Minutes

Date: Wednesday 4th March 2020, at 7.15pm, Village Hall, Moor Lane

Parish Councillors present: Brian Watkin (Chairman), Tony Walters (Vice Chairman), Gillian White, Penny Ramm, Roger London, Simon Read. Also in attendance: Jodie Bond (Parish Clerk), Marie Strong (County Councillor) until item 7, there were 2 members of the public.

1. **Apologies for absence**

Chairman opened the meeting at 7.15pm and welcomed those present. Apologies received from Tom FitzPatrick (District Councillor) and Lynne Johnson. Apologies accepted.

2. **Declarations of interest and requests for dispensations by Councillors**

There were none.

3. **Minutes of meeting held on 30th January 2020 to be approved**

The minutes of the meeting were approved and were signed by the Chairman as a correct record.

4. **To report progress on items not on the agenda from the last meeting**

The Hall Committee are installing new signs to say 'Private No Parking by order of the Parish Council', there were no objections received from Councillors.

Whole Council Training to be confirmed for 8th or 16th April.

Jerome Mayhew will be attending our Annual Parish Meeting on Friday 15th May 2020.

Cllr Walters agreed to deliver a note to all households and it will be announced in the Newsletter.

5. **Receive reports from Local PC, NCC Cllr & NNDC Cllr, if attending**

NCC Cllr Marie Strong Report (Appendix 1)

NNDC Cllr Tom FitzPatrick Report (Not present)

PC Report

Police newsletters are published on our website www.sculthorpevillage.wordpress.com

6. **Open forum for Public Participation: an opportunity to hear from members of the public**

There were no comments.

7. **To receive updates from council members (for information only)**

Clerk advised that he deals for the hall and bowling green are with the solicitor and is awaiting a valuation of the Bowling Green to then progress with the land registry.

Clerk to submit a TEN and road closure application for the VE Day Celebrations.

7.1 Speedwatch

The team have been out 3 times so far and have caught 2 people speeding at 38mph/40mph.

8. Open Spaces

8.1 Pond Area
Norfolk Wildlife Trust will be attending site in April to give some advice on ways to improve wildlife for each of the 4 ponds in the village.

8.2 Dog Fouling
NNDC have been monitoring the roads in the village. Clerk to obtain an update and pursue request for 'Dog Fouling with be Fined' signs.
Clerk has chased NNDC for the Play area dog signs but no response yet.
An article has gone in the Messenger regarding no dog fouling and Cllr Read will approach the school to ask whether the children would like to design some No Dog Fouling posters for the village.

8.3 Highways Issues
A member of NCC Highways will be attending site next week to discuss and resolve the following issues:-

- The flooding next to Crockley Pit as the overflow pipe is blocked.
- Potholes in the road on Moor Lane, which is now approx. 1m wide.
- Cut back the overhanging hedge on Creak Road. Clerk to contact the field owner directly if Highways are unable to help.
- There is lots of litter in the hedgerow next to the utilities station at the end of Moor Lane.
- Cut back the overgrowth along The Street close to A148.

9. Planning Matters

PF/20/0399, Willow Barn 1, The Grange, Lynn Road, Sculthorpe, Fakenham, NR21 9LL
Removal of condition 3 (restricting occupancy for holiday accommodation purposes only) of planning permission PF/03/1618 to allow unrestricted residential occupation of Willow Barn
No objection

PF/20/0280, Lodge Farmhouse, Wells Dry Road, West Barsham, Fakenham, NR21 9NW
Conversion of former farm buildings to a single permanent residential unit including an annexe
No objection as long as NCC Highways are satisfied with access.

10. Correspondence

The correspondence was available for Councillors to read.

11. Finance

11.1 The Council RESOLVED to approve the payments list (below)

Payment to	Description	Amount
J Bond	Salary	£355.28
Hempton PC	Clerk Mobile	£15.10
Brian Watkin	Clerk mobile	£10.66
	Total	£381.04
Receipts from	Description	Amount
Barclays	Interest	£1.95
	Total	£1.95

12. Receive items for next agenda and note the date of the next meeting

New website and Clerks laptop
New Councillor Co-option

The next meeting (The Annual Parish Meeting followed by the Annual Parish Council Meeting) will be held on Friday 15th May – Jerome Mayhew MP will attend.

The Chairman closed the meeting at 8.10pm.

13. To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential staffing items:

13.1 To report the outcome of the clerk's appraisal

Following the appraisal, it was discussed and AGREED that the Clerk's PayScale point would increase from SCP17 to SCP19 following the recent completion of CiLCA.

It was also agreed that the Clerk's contracted hours would be reduced from 4 hours per week to 3 hours per week on a trial basis which will be reviewed in 3 months.

Signed by Chairman: Date:

Coronavirus, - COVID-19:

NCC recommends the Public Health England advice for information as this is maintained and updated daily.

Norfolk County Council Budget 2020

Details can be found in the following press release: <https://www.norfolk.gov.uk/news/2020/02/council-budget-agreed> and to learn about the debate which took place access NCC website for the minutes of the meeting.

Speeding:

To deter speeding several parishes now have 'Village Gates' – letting drivers know they are approaching housing and pedestrians. Instead of gates or as well as other parishes have opted for Sam2's with flashing lights indicating speed. Gates: Cost will be dependent on width of verge, height and style of gate with costs likely to be between £500 and £1000 per individual gate, fully installed. Purchase only price of gates can be found on the 'Glasdon' website. SAM2: Cost will be dependent on requirements but likely to be in the region of £4K. Both Gates and SAM2 are acceptable for application to the NCC Parish Partnership - 50% paid by town/parish 50% by NCC. Details of the Partnership is likely to be sent to local council this Spring for applications by December. Outcome will be known by March/April 2021 in time for installation in the following 12 months.

Speed Watch: Congratulations to the Sculthorpe Group excellent example to other parishes. Whilst some parishes have tried Speed Watch and been disappointed other parishes continue and are satisfied with the outcome. Raise the possibilities at parish council meetings with your local police officer.

Reporting Highways Concerns: Rather than wait for a Parish Council meeting you can speed up repairs by reporting issues direct to highways@norfolk.gov.uk or telephone 0344 800 8020.

Broadband Checker:

Having received an enquiry from a Sculthorpe resident as to better broadband I thought other residents might find the following useful:

More residents now have the ability to access fibre broadband but are not up-to-date with how to check what is available to them. Therefore, I have copied below a checker which for the vast majority of properties will provide an accurate result. However, occasionally there are properties where the data is inaccurate. If the checker shows availability contact your Internet Service Provider (ISP) which in turn will contact Openreach. If Openreach identifies that the checker has given incorrect information the ISP will advise you accordingly. I am assured that on balance most properties will return the correct information so it is worth the effort.

<https://www.openreach.com/fibre-broadband/>. Having used this link press 'Use our fibre checker' button. Enter your postcode, tick the box to say you're not a robot and then click on the green search button to the right of the box where you entered the postcode. Pick your address from the list - it then either shows services as available or says whether something is planned. When services are available it has a 'View Providers' button which shows which Internet Service Providers are offering services at your address. If a positive response check with your ISP and find out what Openreach tells them. (Regret the checker is not infallible but best on offer at present.)

Upwards and onwards

Marie