



Sculthorpe Parish Council

Meeting Minutes

Wednesday 3 November 2021 at 7pm, Village Hall

Parish Councillors present: Brian Watkin (Chair), Tony Walters (Vice Chair), Gillian White, Roger London, Penny Ramm, Simon Read, Ken Dawson, Tom FitzPatrick (NNDC). Also in attendance: Jodie Bond (Parish Clerk), Rob Henry (NNDC Officer) until item 6. There was 1 member of the public.

1. Welcome and to receive and accept apologies for absence

The Chairman welcomed those present.

There were no apologies received.

2. Declarations of interest and requests for dispensations by Councillors

No declarations of interest or requests for dispensation were made.

3. Minutes of meeting held on 1 September 2021 to be approved

The minutes of the meeting were approved without amendment and signed by the Chairman as a correct record.

4. To report progress on items not on the agenda from the last meeting

Clerk reported that the missing reflective bollards by Crockley Pitt have been reported.

The hedges and verges on The Street from the A148 have been requested to be cut back again.

A new pedestrian crossing sign on A1065 by Eastgate has been requested.

The grit bins have been requested to be refilled.

The No Dog Zone has been requested to be extended to include the toddler area of the play park, however if the Council wishes to include this area, a new application will have to be submitted and NNDC have advised that this would be done in February 2022 in line with their next review.

Cllr Walters explained that the issue with log piles and debris along the road to Sculthorpe Moor has now been cleared completely.

5. To hear from Rob Henry from NNDC regarding the Governance Review (boundary change)

Rob Henry introduced himself and thanked the Council for inviting him along.

Mr Henry explained that approx. 50 properties will be re-warded into Fakenham.

17 responses were received in objection to the initial consultation, with only a few in favour of the proposal.

NNDC believe the A148 would present a better boundary line and tie up those properties into Fakenham.

There are some revised figures being drawn up which will show how much financial impact there would be on those properties. The Chairman asked if 'it's not broken why fix it?' Mr Henry explained that these reviews are carried out to tidy things up and re-form identities of parishes. These 50 properties are closer to Fakenham and approx. 2 miles from centre of Sculthorpe village.

Cllr FitzPatrick voted against the change to the boundary to support the Parish Council. He is disinclined to support the proposal, unless there is overwhelming desire from the members of the public.

Cllr Walters explained that a few years ago when this came up before, all but one or two houses all wanted to stay in Sculthorpe. Mr Henry suggested that any response we have received from members of the public already could be forwarded across to him, and also if a further survey is carried out by the Parish Council the responses can be forwarded to reviews@north-norfolk.gov.uk, but they must be received by 30 November. The final decision will be decided once NNDC Cllrs vote at their next full council meeting in December. Clerk will add the documents left by Mr Henry to our Facebook page and website. The Parish Council remains opposed to this proposal.

6. Receive reports from Local PC, NCC Cllr & NNDC Cllr, if attending

Tom FitzPatrick (NNDC Councillor)

The new leisure pool to replace Splash in Sheringham is nearly complete.

There is a degree of support for a swimming pool in Fakenham, and the aim would be to obtain funding from the development of the new houses.

Covid- The Council is still running its hybrid but there is a program for more people to come back into the office.

Greenbuild will be held virtually this year. It started yesterday and will run until 12 November...It will include things like information on gardening for wellbeing and advice on what sort of plants to grow etc.

Fly tipping – Someone littered in Pretty Corner, they received a fixed penalty because their rubbish contained identifiable information and they must now go to court. NNDC aim is to pick up fly tipped rubbish within 72 hours but in practice it's more like 24hours from being reported.

The DC Chairman raised over £1000 for the firefighters charity at a horse racing night at Fakenham.

Sustainable Communities Fund is still available to apply for. Clerk explained that our application has just been submitted for Blacketts Pond Area.

There are further Covid grants available as part of business recovery support. Local businesses in the area can be notified, even if you have applied before you could still apply. There is also a new Anglia Local Enterprise fund that could still be applied for.

Michael Dalby (NCC Councillor)

Not present.

7. Open forum for Public Participation: an opportunity to hear from members of the public

Bruce has a request from the Friends of Sculthorpe School Committee for the Parish Council to consider having a MUGA (Multi use games area)site at the play area.

Following discussion Bruce agreed to bring along some prices to our next meeting. Cllr Fitzpatrick estimated it may cost around £50,000.

The MUGA could be used by the whole community.

Grants could be obtained to raise the funds if it was agreed. Further consideration is required.

8. To receive updates from council members (for information only)

8.1 Speed Watch report

Cllr London reported the following data has been captured since our last meeting:-

3 people have been caught speeding. The weather has hindered tonight's meeting. The fastest speed recorded was 50mph. There are 5 members now. As mentioned in the past the locations must be agreed with the police. The team have not covered the footpath on Moor Lane due to Covid and being close to people.

It was agreed that the Clerk will contact the police and crime commissioner asking him to help with the concerns with speeding in the village. Include some of the speed data, which the co-ordinator should have, and ask him to encourage a police speed trap. We need them to crack down on the speeding issues. A police presence helped recently when they parked up next to the speed watch team to do a walk around the village.

8.2 Village Hall Committee report

Cllr Ramm confirmed that there is £1578 in the Raise the Roof fund.

There is concern about the roof and feel that because the PC owns the hall they feel the PC should apply for the funding required. It was agreed that the PC would request a contribution towards the roof from the Covid-19 grants that the committee received.

Solar panels were suggested, however the current roof will not support solar panels. If they were considered with the new roof then Cllr FitzPatrick suggested the Sheringham Shoal may be a good funding stream to apply to first.

Cllr Read asked whether the Committee put a percentage of takings aside for ongoing maintenance. The Committee are only now responsible for the internal aspect of the hall and contents. The PC will be responsible for the external aspect of the hall.

Cllr Ramm also advised that hire rates will be increasing to £15p/h and £150 deposits required for weddings. There is £485 in the defibrillator fund.

9. Open Spaces

It was reported that there are large stones placed along the verge outside number 42 Creake Road. It was agreed that Highways will be asked to assess it and contact the resident directly if necessary.

Cllr Walters has been approached by a resident that the phone kiosk door handles is very difficult to grip to open the heavy door. The replacement hinge is obsolete. It was therefore AGREED that Cllr Walters will fit an additional or replacement handle to the door.

9.1 Blacketts pond area update

The funding application has now been submitted for consideration by the panel in December.

Jonathan Stroulger kindly completed the independent referee form for us. We will await the panels decision.

9.2 Play Area

Cllr Read has spoken to the grass cutting contractor and he advised that they could quote for the ground surface levelling works. Clerk to ask them for a quote. Cllr Walters also has details of 2 other people who may be able to quote for this work.

9.2.1 Zip wire platform update

NGF Play have advised that either a cargo net or ladder could be attached to the zip wire to help access onto the platform. Cllr Read has found some information suggesting that a ramp could still be fitted underneath the wire. Clerk to investigate further and speak to the contractors again to clarify this. If this is possible a ramp or ladder would not be required for the rear of the platform.

9.3 Report and discuss any Highways issues

- o Cllr Read raised the issue of the overgrown bushes along the footpath from The Street to Creake Road junction along the A148. Clerk to follow up on this with Highways.
- o Clerk to also check with land registry and identify the owner of the land next to the allotments.
- o Clerk had reported the clearing of the ditches along The Street as you exit the A148 near the Old Forge, however the cuttings are still there which are blocking the ditches. Clerk to report this again to Highways as it is believed this is their responsibility. Also, there is an old mattress dumped there. Clerk to report to NNDC.
- o Clerk to report the Moor Lane 'Weight restriction / No HGV' sign which is overgrown (just past Crockley Pitt) almost on Creake Road.

9.4 Discuss overgrown hedges

Clerk had sent letters to Victory housing regarding the properties with overgrown hedges. Cllr Read advised that the hedges have not yet been cut back and cleared. Clerk to follow this up with Victory.

9.5 To consider lighting a beacon for the Queens Platinum Jubilee on 2nd June 2022

Following discussion, the Council RESOLVED to light a beacon on the playing field in conjunction with the Hall Committee. Possibly have a community barbeque. Clerk will register with NNDC.

10. Planning Matters

10.1 To receive results of applications

PF/21/1227 | Sculthorpe Mill, Lynn Road, Sculthorpe, Norfolk, NR21 9QG

PC comment – no comment | NNDC decision - APPROVED

LA/21/1410 | Sculthorpe Mill, Lynn Road, Sculthorpe, Norfolk, NR21 9QG

PC comment – support | NNDC decision - APPROVED

LA/21/1228 | Sculthorpe Mill, Lynn Road, Sculthorpe, Norfolk, NR21 9QG

PC comment – support | NNDC decision - APPROVED

10.2 To receive and consider new applications

RV/21/2435 | 1 The Street, Sculthorpe, Norfolk, NR21 9QD

Removal of condition 2 (permission only for the benefit of Mr W Tuddenham) of planning permission PF/89/1401 (alterations to outbuilding to provide annexe).

PC comment - Neutral.

PF/21/2439 | Dels Nursery, Barsham Road, Sculthorpe, Norfolk, NR21 9NA

Extension to storage building (approved under planning ref: PF/15/0880) for the storage of materials

PC comment - Cllr White feels this will eliminate the lorry parking space and then the lorry will have to park on the car parking spaces, plus a lot of surplus is still being stored on parking spaces. The PC do not object but wish to see the car parking spaces cleared of surplus so that cars do not have to park on the roadside. This is dangerous to passing vehicles, pedestrians and cyclists. All AGREED.

PC comment – Neutral but with comments above.

LA/21/2621 | Grove Farm, Creake Road, Sculthorpe, Norfolk, NR21 9NF

Internal and external works to main farmhouse, with associated works to north boundary wall

PC comment - Support

PF/21/2620 | Grove Farm, Creake Road, Sculthorpe, Norfolk, NR21 9NF

External alterations to main farmhouse including alterations to window openings, replacement of some windows & new porch, associated works to north boundary wall; erection of garden storage building in.

PC comment - Support

10.3 Consider whether to include planning applications on our Facebook and newsletter

The Council RESOLVED to add the planning application details to our Facebook page and include a note in the newsletter letting people know they can register to receive notifications of local planning applications directly from NNDC.

11. Receive and consider Correspondence

There was none.

12. Financial Matters

12.1 To approve the payment of accounts list

The Council RESOLVED to approve the payments list (see below)

| Sculthorpe Parish Council payment of accounts list (item 12.1) | | | |
|---|------------------------------------|--------|--------------------|
| Payment to | Description | | Payment (£) |
| K&M Lighting | Street Lighting | SO | 44.34 |
| Eon | Electricity | DD | 99.54 |
| Hall Committee | VE Day Grant | 100861 | 500.00 |
| Clerk | Salary Oct-Nov | 100862 | 363.48 |
| Clerk | Mileage Expenses to NRO | 100863 | 10.80 |
| Clerk | Website Hosting | 100864 | 78.00 |
| Hempton PC | Clerk Expenses | 100865 | 25.48 |
| CGM Ltd | Grass Cutting | 100866 | 678.83 |
| Total payments approved | | | £1800.47 |
| Receipt from | Description | | Receipt (£) |
| NNDC | Precept 2 nd Instalment | DC | 4042.50 |
| Barclays Bank | Interest on Reserves | DC | 0.17 |
| Total payments received | | | £4042.67 |

12.2 To receive report from parish councillor checking finances

Cllr Ramm reviewed the finances and reported that they were in good order.

12.3 To agree to renew the direct debit instruction for Eon electricity

The Council RESOLVED to renew the direct debit instruction for Eon. Clerk to action.

Clerk has requested a comparison quote from SSE and it will be circulated to councillors via email for consideration once received.

13. To review and approve the Risk Management Policy

The Council RESOLVED to approve the Risk Management Policy presented by the Clerk. Cllr Watkin AGREED to carry out a visual check of the play area on a weekly basis and keep a record of his visits and findings.

14. Receive items for next agenda and note the date of the next meeting

The next meeting will be held on Wednesday 5 January 2022.

Subsequent meetings for 2022 will be held on 2 March, 4 May, 6 July, 7 September, 2 November. 7pm start.

The Chairman closed the meeting at 9.25pm.

Signed by Chairman: Date: